

ALPHA CONVENT SCHOOL

Mavai Village, Freater Faridabad, Haryana, www.alphaconventschool.com

ADMISSION FORM

Admission No _____

Date : _____

Form. No. _____

Affix photo of Father

Affix photo of Mother

Affix photo of Child

We, _____ Name of Father and, _____ Name of Mother desire to have our son/daughter/ward whose particulars are given below admitted as a day scholar in your School:

INFORMATION OF THE CHILD

Last Name First Name

Gender

Date of Birth

Family ID No.

Male Female

DD	MM	YY
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Aadhar Card No.

Place of Birth

State

Blood Group

Class for which admission is sought

Religion

Caste

 SC/ST OBC GEN

Languages known

RESIDENTIAL ADDRESS :

Landmark

Pin

Tel.:

Distance from school (in kms):

Preferred Phone Number for School SMS:

Emergency Contact Numbers Mobile Nos.	Name of the person to be contacted	Relationship

FAMILY INFORMATION

Father/Guardian:

Mother/Guardian:

Name:		
Qualification:		
Occupation:		
Designation:		
Office Address:		
Annual Income:		
Email		
Aadhar No.		
Office Contact No.		

SCHOOL (i) Previous School (if any) attended: School transfer certificate to be submitted in original

(ii) Detail of any Sibling:

Name of the Child:

Name of the School:

Areas in which you could contribute to enrich school life in terms of time, skills etc. Please tick:

Cultural	<input type="checkbox"/>	Medical	<input type="checkbox"/>	Media	<input type="checkbox"/>
Professional	<input type="checkbox"/>	Sports	<input type="checkbox"/>	Academics	<input type="checkbox"/>
Outdoor activities	<input type="checkbox"/>	Camps	<input type="checkbox"/>		

The child should be 2yrs 10 months of age as on 1st April 2023 for Play School.

The child should be 3yrs 10 months of age as on 1st April 2023 for Pre-School.

The child should be 4yrs 10 months of age as on 1st April 2023 for Pre-Primary.

Terms & Conditions

1. Admission form must be filled in with due care by the parents/guarding. Any change in residential address, mobile numbers etc. should be informed to the school in writing duly signed by parents/guardian (changes would not be accepted over phone, SMS).
2. Original transfer certificate from previous school and proof of education of the child (photocopy of mark sheet/report card) should be submitted before the academic year begins.
3. Additional charges will be collected for belts, ID cards and entry fee during field trips.
4. Any Misbehavior/misconduct by the student/parent/guardian will lead to rustication of the student without any prior notice.
5. If you wish to avail school transport, please enquire about the routes in operation at the time of admission. Request for diversion or modification of the existing routes may be considered but the decision will be taken by transport in-charge.
6. School management is authorised to make any of the following changes in transport with prior notice/intimation to the parents.
 - Change in pick-up and drop timings
 - Change in pick-up and drop points
 - Change in order of pick-up and drop points

Declaration

(to be signed by Parent/Guardian at the time of admission only)

1. We acknowledge that this application does not automatically admit our child to Alpha Convent School. The School reserves the right to make a final decision with respect to admission.
2. We acknowledge that, should this application be accepted, our child and we (her/his parents or guardians) undertake to abide by the policies and regulations of Alpha Convent School and we understand that in serious instances of breach like, damage to school property, bodily harm to another student/teacher, our child may be asked to leave the school.
3. We acknowledge that, upon acceptance of this application we agree to pay the total fee as applicable and abide by the billing options outlined in the fee schedule as informed by the school from time to time.
4. We acknowledge that the school will take reasonable care and exercise due diligence within its premises and during school activities, it will bear no responsibility should the applicant exercise any reckless and/or careless behaviour that may endanger her/his safety and other around and as such cause harm or injury to herself/himself and others.
5. We declare that the previous medical and psychological histories are correctly reported on the admission form.

I _____ father or /mother of / guardian of _____ have applied for admission of my ward into class _____. I have read and accept the Terms & Conditions /Declaration of the School.

Choose the relevant options if you wish to avail of transport facility:

Do you need transport facility: Yes No

Signature of Mother / Guardian _____ Signature of Father / Guardian _____

For Office use only

- Aadhar Cards of Kid's and Parents Passport size photos of Parent's and Kids, Birth Certificate
 Admission fees TC / Transfer Certificate FID/Family ID Card

Admission co-ordinator

Head of the Institution

Date _____

Date _____